



Diesel Exhaust Fluid (DEF) Online System User Guide

Table of Contents

Contact Registration	2
Company Registration	7
Add Contacts to Company	9
Password Reset	12
Edit Contact Information	15
Edit Company Information	17
Add a DEF Product	18
Add a DEF Supplier	20
Adding a Supplier to a Product	23
Add a Marine DEF Product	24
Application Fee Invoice/Payment	26
License Renewal	30
AMAP (Audits)	34



Contact Registration

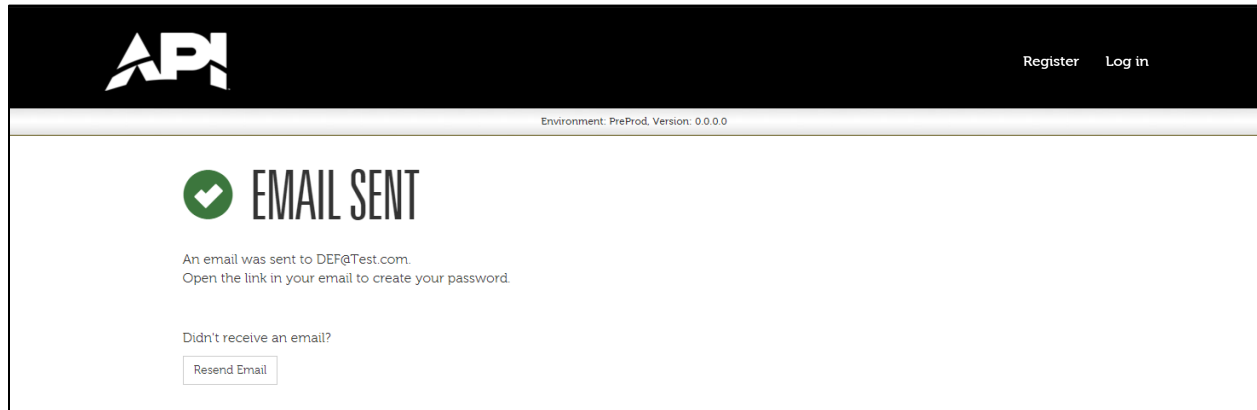
A user must register in the system before they can create a new company or be added to an existing company's contact list.

The screenshot shows the myAPI login page. At the top right, there are links for "Register" and "Log in". The main heading is "WELCOME TO myAPI". Below this, a paragraph explains that myAPI is the login for various API services. The "LOGIN" section contains fields for "Email" and "Password", a "Continue" button, and a "Forgot password?" link. A "Questions?" section provides contact information: "Ask us.", "Email: myAPISupport@api.org", and "Call us at (877) 562-5187". A "CREATE YOUR ACCOUNT" section has a "Register Now" link. Two red callout boxes with arrows point to the "Continue" button and the "Register Now" link. The callout boxes are labeled "Existing Users: Login" and "New Users: Register".

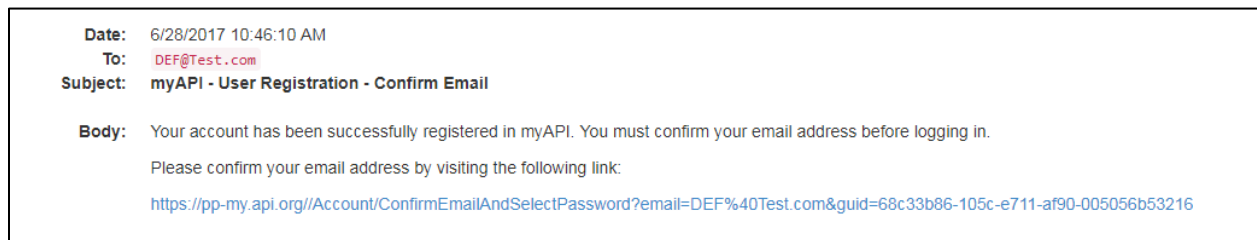
The screenshot shows the myAPI registration page. At the top right, there are links for "Register" and "Log in". Below the API logo, the text "Environment: PreProd, Version: 0.0.0.0" is visible. The main heading is "REGISTER FOR myAPI". Below this, a paragraph says "Create a new account." The "Email" field contains the text "DEF@Test.com". Below the email field is a "Continue" button, which is circled in blue. To the right of the button is the text "Already registered? Login.".



After registering your email, you will be required to verify your email address. A verification email will be sent to the email address used to register. If you do not receive the email within 24 hours, to return to the Email Sent page and resend the verification email.



Example of Verification Email:





Once you've verified your email address you will be able to log on to the system and either add a new company or have the primary contact from an existing company add you to the company contact list.

API

Register Log in

Environment: PreProd, Version: 0.0.0.0

CREATE PASSWORD

Please create a password.

Email
DEF@Test.com

Password

Confirm password

Submit

Terms and Conditions - Privacy

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API

Register Log in

Environment: PreProd, Version: 0.0.0.0

PASSWORD UPDATED

Your password has been updated.

Log in

Terms and Conditions - Privacy

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The screenshot shows the myAPI login page. At the top left is the API logo. On the top right, there are links for "Register" and "Log in". Below the header, the text "Environment: PreProd, Version: 0.0.0.0" is displayed. The main heading is "WELCOME TO myAPI". Below this, a paragraph explains that myAPI is the login for everything you do with API, including Monogram Program & APIQR, Individual Certification Programs, Engine Oil, Diesel Exhaust Fluid, and Motor Oil Matters. There are two main sections: "LOGIN" and "CREATE YOUR ACCOUNT". The "LOGIN" section has an "Email" field with "DEF@Test.com" entered, a "Password" field with "*****" entered, a red "Continue" button, and a "Forgot password?" link. To the right of the login fields is a "Questions?" section with "Ask us." and two contact options: "Email: myAPISupport@api.org" and "Call us at (877) 562-5187". The "CREATE YOUR ACCOUNT" section has a "Register Now" link. A blue circle highlights the "Continue" button.

The screenshot shows the myAPI dashboard. At the top left is the API logo. On the top right, it says "Hello, DEF@Test.com" with a dropdown arrow. Below the header, the text "Environment: PreProd, Version: 0.0.0.0" is displayed. The main heading is "myAPI DASHBOARD". Below this, there are four dark grey rectangular tiles arranged horizontally. The first tile is labeled "DEF" and "Diesel Exhaust Fuel" and is circled in blue. The second tile is labeled "EOLCS" and "Engine Oil". The third tile is labeled "MOM" and "Motor Oil Matters". The fourth tile is labeled "MYCERTS" and "API Monogram Program & APIQR". At the bottom of the page, there are links for "Terms and Conditions" and "Privacy" on the left, and "© Copyright 2017 - API. All Rights Reserved." on the right.



Welcome DEF@test.com! [Return To myAPI](#) [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

[ABOUT DEF](#) [CONTACT US](#) [HELP](#)

Create Profile

Contact Information

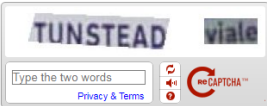
Salutation <input type="text"/>	First Name <input type="text"/>	Last Name <input type="text"/>	Suffix <input type="text"/>
Title <input type="text"/>			
Phone <input type="text"/>	Fax <input type="text"/>	Cell <input type="text"/>	

Work Address


Country Select Country			
Address Line 1 <input type="text"/>	Address Line 2 <input type="text"/>		
City/Locality <input type="text"/>	State/Province <input type="text"/>	Zip/Postal Code <input type="text"/>	

Verification

To validate your identity, please enter the text found in the box below.



Type the two words

[Privacy & Terms](#) 

I have read, and agree, to the [terms and conditions](#).



Company Registration

DO NOT create a company account if your company is already registered in the system. If your company has an active DEF license, a company account already exists.

The public directory (<https://dieselexhaust.api.org/Directory/DEFSearch>) provides a list of active DEF licensed companies. If you are not sure if your company is already registered please contact the DEF helpdesk at teamdef@api.org for assistance.

Welcome! Jane Doe! | Return To myAPI | Log Out

API American Petroleum Institute Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS | ABOUT DEF | CONTACT US | HELP

Welcome!

[View Licensee Directory](#) | [My Companies](#)

Let's get started!

Welcome to the online application system for the API Diesel Exhaust Fluid Certification Program. Please login to manage your license.

If this is the first time you have visited and you would like to learn more about the licensing program, please review the [Diesel Exhaust Fluid Certification Program Overview](#). For assistance with applying for or maintaining a licence, click on the HELP tab above for links to the User Guide. If you have any questions or comments, please contact API through the Helpdesk at teamdef@api.org.

FAQs

- [Account Access](#)
- [Company and Contact Account Information](#)
- [EOLCS and MOM](#)
- [Migrated Data](#)
- [Payments and Renewals](#)
- [Products](#)
- [Traceability Code](#)
- [Updating Company and Contact](#)

Welcome! Jane Doe! | Return To myAPI | Log Out

API American Petroleum Institute Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS | ABOUT DEF | CONTACT US | HELP

No Company

Your login has not been linked to any companies. In order to proceed you must create a new company below or have an API associate or one of the primary account managers link your login to an existing company as an account manager.

[Contact API Associate](#) | [Create Company](#)

Welcome! Jane Doe! | Return To myAPI | Log Out

API American Petroleum Institute Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS | ABOUT DEF | CONTACT US | HELP

Look Up Company Information

Company Duplication Check

Your company might already be registered in the DEF system. Please check the DEF Directory (Link Below) or contact the DEF Help Line for assistance in determining registration status. If your company is registered, please stop here and contact the company account manager to be added to your company's list of contacts.

[View Licensee Directory](#) | [Register New Company](#)



Welcome Jane Doe! | [Return To myAPI](#) | [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

[MY COMPANIES](#) | [MY NOTIFICATIONS](#) | [ABOUT DEF](#) | [CONTACT US](#) | [HELP](#)

Create New Company

Instructions

After you have registered your company, you will be taken to your company information page. From your information page you will be able to add your company's products. Once the first product is complete and submitted to API for review, you will be taken to the licensee legal agreement and application payment page.

ENGINE OIL: API will not allow licensed company names that contain any reference to API, API Service Categories, SAE viscosity grades, or any terms that infer API endorsement (for example, the terms "certified," "approved," "licensed," "accredited," "endorsed," "qualified," "verified," etc.)

DIESEL EXHAUST FLUID: API will not allow licensed company names that contain any reference to API, ISO or any terms that infer API endorsement (for example, the terms "certified," "approved," "licensed," "accredited," "endorsed," "qualified," "verified," etc.)

Company Information

Company Legal Name*

Certificate Company Name

NOTE: This will be displayed on your certificate and in the directory.

Company Type*
 Engine Oil Diesel Exhaust Fluid

Website

Address

Country

Address Line 1* Address Line 2

City/Locality* State/Province* Zip/Postal Code*

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Welcome Jane Doe! | [Return To myAPI](#) | [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

[MY COMPANIES](#) | [MY NOTIFICATIONS](#) | [ABOUT DEF](#) | [CONTACT US](#) | [HELP](#)

[COMPANY INFO](#) | [PRODUCTS](#) | [AUDITS](#) | [PUBLIC DIRECTORY](#)

API Test Company1

Action Items

Currently there are no action items. Please select an option below to continue.

Company Information

Company Legal Name: API Test Company1

Company ID: 12913

Address: 200 MASSACHUSETTS AVE NW
WASHINGTON, DC, 20001-1429, United States

Website:

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Doe	DEF@Test.com	2026828060		<input type="button" value="Delete"/>



Additional Company Registration

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Doe! | Return To myAPI | Log Out

MY COMPANIES | MY NOTIFICATIONS | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | AUDITS | PUBLIC DIRECTORY

API Test Company1

Action Items
Currently there are no action items. Please select an option below to continue.

Company Information Edit

Company Legal Name: API Test Company1
 Company ID: 12913
 Address: 200 MASSACHUSETTS AVE NW
 WASHINGTON, DC, 20001-1429, United States
 Website:

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Doe	DEF@Test.com	2026828060		

Add Contact

Add Diesel Exhaust Fluid Product Add Diesel Exhaust Fluid Supplier

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Doe! | Return To myAPI | Log Out

MY COMPANIES | MY NOTIFICATIONS | ABOUT DEF | CONTACT US | HELP

My Companies

Create Company

Company ID	Company Type	Primary Contact	Address
12820	DEF	Jon Doe	200 MASSACHUSETTS AVE NW WASHINGTON, DC, 20001-1429, United States



Add Contacts to Company

The Company Info page is the first page you will be directed to when you register a new company or log into your existing company account.

To add additional company contacts, the contacts must already be registered in the system. You will be able to use the contact's email address to search for them then add them to the company account.

API Test Company1

Action Items
Currently there are no action items. Please select an option below to continue.

Company Information Edit

Company Legal Name: API Test Company1
Company ID: 12913
Address: 200 MASSACHUSETTS AVE NW
WASHINGTON, DC, 20001-1429, United States
Website:

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Doe	DEF@Test.com		2026828060	

Add Contact

Add Diesel Exhaust Fluid Product Add Diesel Exhaust Fluid Supplier

Add Contact

To add an existing Engine Oil contact to your account enter their full email address here (exact match required). If added as a Primary Contact that person can also add other contacts to the account.

Enter Email: Search

Manager Type:

- Primary Account Manager
- Account Manager
- Audit Manager

Add

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COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY HISTORIC FILES

API Test Company1

Action Items
Currently there are no action items. Please select an option below to continue.

Company Information

Company Legal Name: API Test Company
Company ID: 12913
Address: 200 MASSACHUSETTS AVE NW WASHINGTON, DC 20001-1429, United States
Website:

Contact List:

Primary	Audit	Full Name
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jane Doe

[Add Contact](#)

Account Status History
Property Change History
Notes

[Add Diesel Exhaust Fluid Product](#)

Add Contact

To add an existing Engine Oil contact to your account enter their full email address here (exact match required). If added as a Primary Contact that person can also add other contacts to the account.

Enter Email: [Search](#)

Manager Type:

- Primary Account Manager
- Account Manager
- Audit Manager

Manager type determines the contact's account permissions. Primary contact can add contacts and has access to company audit results. Account manager cannot add additional contacts and cannot view company audit results unless given permission by an primary account manager.

[Add](#)

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API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Doe! [Return To myAPI](#) [Log Out](#)

MY COMPANIES MY NOTIFICATIONS ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY

API Test Company1

Action Items
Currently there are no action items. Please select an option below to continue.

Company Information

Company Legal Name: API Test Company1
Company ID: 12913
Address: 200 MASSACHUSETTS AVE NW WASHINGTON, DC, 20001-1429, United States
Website:

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	John Doe	EOLCS@Test.com	2026828000		<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jon Doe	DEF@Test.com	202-682-8000		<input type="checkbox"/>

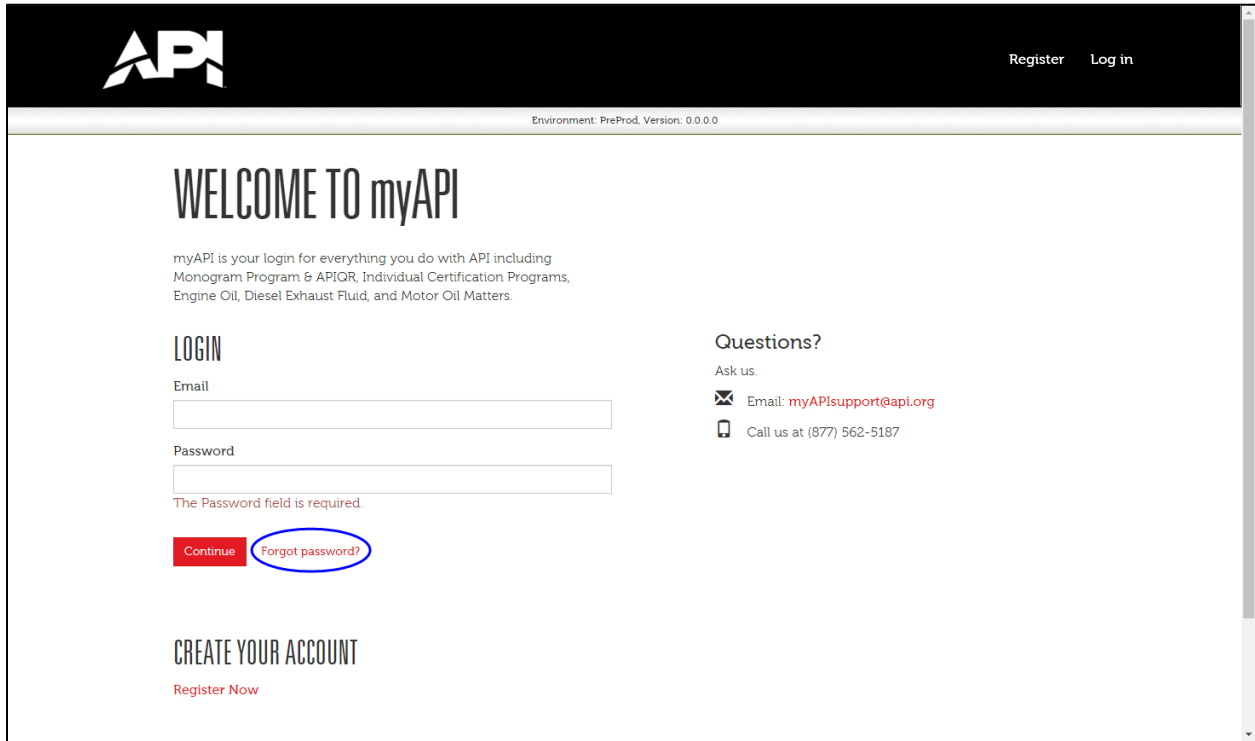
[Add Contact](#)


[Add Diesel Exhaust Fluid Product](#) [Add Diesel Exhaust Fluid Supplier](#)

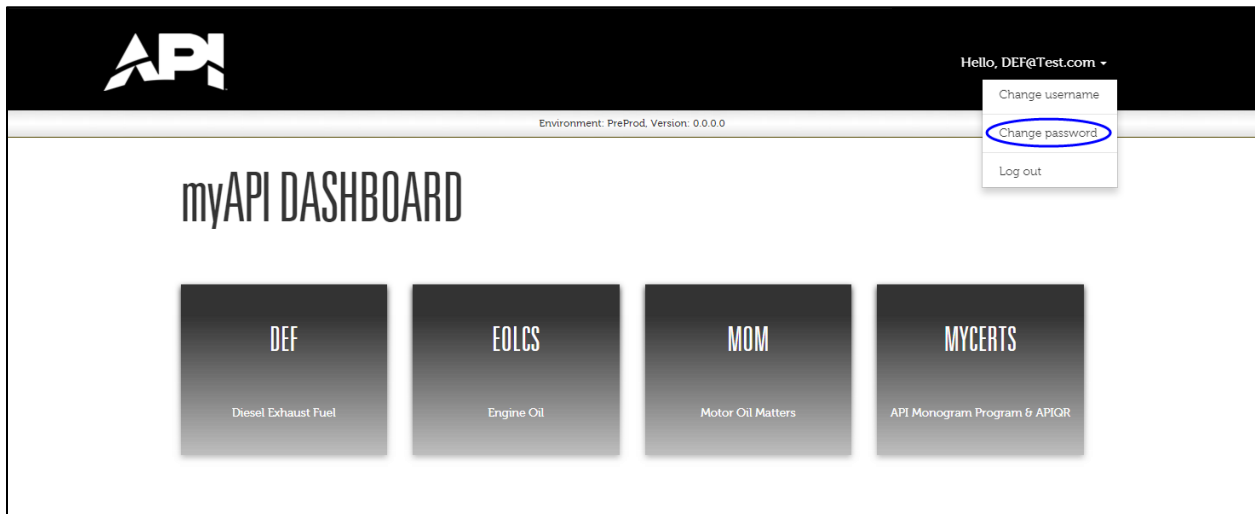
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Password Reset



Start here  or here 





API Hello, DEF@Test.com ▾

Environment: PreProd, Version: 0.0.0.0


RESET YOUR PASSWORD

Email

[Continue](#)

API Hello, DEF@Test.com ▾

Environment: PreProd, Version: 0.0.0.0



EMAIL SENT

An email was sent to DEF@Test.com.
Open the link in your email to reset your password.

Didn't receive an email?

[Resend Email](#)

Date: 6/28/2017 12:43:56 PM
To: DEF@Test.com
Subject: myAPI - Reset Password - Confirm Email

Body: A request to reset your password with myAPI has been received. You must confirm your email address before selecting a new password.
Please confirm your email address by visiting the following link:
<https://pp-my.api.org/Account/ConfirmEmailAndSelectPassword?email=DEF%40Test.com&guid=c085f4f9-205c-e711-af90-005056b53216>



API Hello, DEF@Test.com ▾

Environment: PreProd. Version: 0.0.0.0

CREATE PASSWORD

Please create a password.

Email
DEF@Test.com

Password

Confirm password

API Hello, DEF@Test.com ▾

Environment: PreProd. Version: 0.0.0.0

PASSWORD UPDATED

Your password has been updated.

Reminder: Passwords must be at least 8 characters long and contain at least one letter, one number and one special character.



Edit Contact Information

In the Person Information section, you can update contact information.

API American Petroleum Institute Diesel Exhaust Fluid Certification

MY COMPANIES MY NOTIFICATIONS ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY

API Test Company

Action Items

Currently there are no action items. Please select an option below to continue.

Company Information Edit

Company Legal Name: API Test Company

Start here  or here 

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Doe! Return To myAPI Log Out

MY COMPANIES MY NOTIFICATIONS ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY

API Test Company1

Action Items

Currently there are no action items. Please select an option below to continue.

Company Information Edit

Company Legal Name: API Test Company1

Company ID: 12913

Address: 200 MASSACHUSETTS AVE NW
WASHINGTON, DC, 20001-1429, United States

Website:

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Doe	DEF@Test.com	2026828060		

Add Contact

Add Diesel Exhaust Fluid Product



The screenshot shows the API Associate Dashboard with a 'Login Information' modal window open. The modal contains the following information:

Contact		
Salutation	Full Name	Suffix
Miss	Jane Doe	
Title		
Phone	Fax	Cell
2026828000		
AMS Person ID		
315994		

Login Information		Address	
Email		200 Massachusetts Ave	
Verified Date	27-Jan-2020	Washington, DC 20001	
		United States	

The 'Edit' button in the top right corner of the modal is circled in red.

The screenshot shows the API Associate Dashboard with a 'Login Information' modal window open, displaying a form for editing user information. The form includes the following fields:

- Salutation: Miss (dropdown)
- First Name: Jane *
- Last Name: Doe *
- Suffix: (empty)
- Title: (empty)
- Phone: 2026828000 *
- Fax: (empty)
- Cell: (empty)
- AMS Person ID: 315994
- Work Address section:
 - Address Line 1: 200 Massachusetts Ave *
 - Address Line 2: (empty)
 - City/Locality: Washington *
 - State/Province: DC (dropdown) *
 - Zip/Postal Code: 20001 *
 - Country: United States (dropdown) *

The 'Save' button at the bottom left of the modal is circled in red.



Edit Company Information

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Doe! Log Out Switch User

DASHBOARD SEARCH MY NOTIFICATIONS ABOUT DEF CONTACT US ADMINISTRATION HELP

COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY HISTORIC FILES

API Test Company1

Action Items
Currently there are no action items. Please select an option below to continue.

Company Information Edit

Company Legal Name: API Test Company1
Company ID: 12913
Address: 200 MASSACHUSETTS AVE NW
WASHINGTON, DC, 20001-1429, United States
Website:

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Doe	DEF@Test.com	2026828060		<input type="checkbox"/>

[Add Contact](#)

- ▶ Account Status History
- ▶ Property Change History
- ▶ Notes

[Add Diesel Exhaust Fluid Product](#)

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Doe! Log Out Switch User

DASHBOARD SEARCH MY NOTIFICATIONS ABOUT DEF CONTACT US ADMINISTRATION HELP

COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY HISTORIC FILES

Edit Company

Company Information

Company Legal Name: *
Certificate Company Name:
Website:
AMS Company ID:
[Deactivate Company](#)

Address

Address Line 1: *
Address Line 2:
City/Locality: *
State/Province: *
Zip/Postal Code: *
Country: * ⓘ

Save [Cancel](#)



Add a DEF Product

Welcome Jane Smith! | Return To myAPI | Log Out

MY COMPANIES | MY NOTIFICATIONS (1) | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

API Test Company 1

Action Items
Currently there are no action items. Please select an option below to continue.

Company Information Edit

Company Legal Name: API Test Company 1
Company ID: 13088
Address: 200 Massachusetts Avenue, NW
WASHINGTON, DC, 20001-1429, United States
Website:

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Smith	eolcstestuser2@eolcs.com	2026828200		

Add Contact

▶ Order History
▶ Legal Agreements

Add Diesel Exhaust Fluid Product Add Diesel Exhaust Fluid Supplier

Start here ↓ or here ↑ .

Welcome Jane Smith! | Return To myAPI | Log Out

MY COMPANIES | MY NOTIFICATIONS (1) | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

API Test Company 1

DEF (AUS 32) Products

BRAND NAME	MARKET DATE	STATUS	CREATED DATE
API DEF TEST PRODUCT	01-Jan-2021	New	23-Dec-2020
DEF Product	24-Dec-2020	Submitted	17-Dec-2020

Displaying items 1 - 2 of 2

Add Diesel Exhaust Fluid Product



API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Smith! | Return To myAPI | Log Out

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

MY COMPANIES | MY NOTIFICATIONS (1) | ABOUT DEF | CONTACT US | HELP

Add DEF Product

When adding your product, please keep the following in mind:

- Please make sure you choose the correct type of DEF product (DEF or Marine DEF).
- In the brand name, avoid referencing trademarked or registered words and phrases.
- API will not allow licensed brand names that contain any reference to API, ISO or any terms that infer API endorsement (for example, the terms "certified," "approved," "licensed," "accredited," "endorsed," "qualified," "verified," etc.)

Product Type & Brand

Product Type:* DEF (AUS 32) Marine DEF (AUS 40)

Brand Name:*

Market Date:*

A supplier company name and address is required. API requests that you register a formula from all possible supply points for this product. Additionally, required values (those marked with an asterisk) must fall within expected ranges as set by ISO 22241 or ISO 18611 as applicable. A product cannot be submitted for review without FTIR results and a Certificate of Analysis attached. For packaged products, you are required to register a traceability code format that will explain how your traceability codes can be interpreted. Please complete all required fields below, including the notes section.

Product Packaging*

Bulk Packaged Bulk and Packaged

[Cancel Product](#) [Save](#)

Product Type & Brand

Product Type:* DEF (AUS 32) Marine DEF (AUS 40)

Brand Name:*

Market Date:*

A supplier company name and address is required. API requests that you register a formula from all possible supply points for this product. Additionally, required values (those marked with an asterisk) must fall within expected ranges as set by ISO 22241 or ISO 18611 as applicable. A product cannot be submitted for review without FTIR results and a Certificate of Analysis attached. For packaged products, you are required to register a traceability code format that will explain how your traceability codes can be interpreted. Please complete all required fields below, including the notes section.

Product Packaging*

Bulk Packaged Bulk and Packaged

[Add New Traceability Code](#)

If the DEF product you are registering is only sold in bulk, a traceability code is not required. However if your product is a packaged product and you choose 'Packaged' or 'Bulk and Packaged' for the Product Packaging, a traceability code is required.

[Add New Traceability Code](#)

New Traceability Code: DD MM YY FFFF

Code	Description
DD	Day of Manufacture
MM	Month of Manufacture
YY	Year of Manufacture
FFFF	Facility

Notes:*

[Cancel](#) [Save](#)

If you have not previously entered a traceability code, you will be able to add a new one after choosing the Product Packaging type. If you have previously entered a traceability code with a previously submitted product, that code will show as an option to associate with new products.

For packaged products, you are required to register a traceability code format that will explain how your traceability codes can be interpreted. Please complete all required fields below, including the notes section.

Product Packaging*

Bulk Packaged Bulk and Packaged

Traceability Codes:

Select	Traceability Code	Notes	Created Date
<input checked="" type="checkbox"/>	DD MM YY FFFF	This is just an example.	15-Jan-2016

[Add New Traceability Code](#)

[Cancel Product](#) [Next](#)



API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Smith! Return To myAPI Log Out

COMPANY INFO PRODUCTS SUPPLIERS AUDITS PUBLIC DIRECTORY MY COMPANIES MY NOTIFICATIONS (1) ABOUT DEF CONTACT US HELP

DEF Product Detail - API Test Company 1 - API DEF TEST PRODUCT

Instructions
This page allows licensees to add new suppliers and formulations and update product packaging. If you are changing a product's packaging from bulk to packaged or bulk and packaged, you will be required to add a traceability code.

Product Information

Brand Name:	API DEF TEST PRODUCT
Market Date:	01-Jan-2021
Product ID:	1276
Status:	New

Associated Suppliers
No Associated suppliers

Available Suppliers
No available supplier. Add New Diesel Exhaust Fluid Supplier.

[Add Diesel Exhaust Fluid Supplier](#)

Product Packaging
Audits of this Product

I agree to the [Certification of Data](#) terms and conditions.

[Withdraw Product](#) [Submit](#)



Adding DEF Supplier

Welcome Jane Smith! | Return To myAPI | Log Out

API American Petroleum Institute Diesel Exhaust Fluid Certification

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

MY COMPANIES | MY NOTIFICATIONS (1) | ABOUT DEF | CONTACT US | HELP

DEF Product Detail - API Test Company 1 - API DEF TEST PRODUCT

Instructions
This page allows licensees to add new suppliers and formulations and update product packaging. If you are changing a product's packaging from bulk to packaged or bulk and packaged, you will be required to add a traceability code.

Product Information

Brand Name: API DEF TEST PRODUCT
Market Date: 01-Jan-2021
Product ID: 1276
Status: New

Associated Suppliers
No Associated suppliers

Available Suppliers
No available supplier. Add New Diesel Exhaust Fluid Supplier.

Add Diesel Exhaust Fluid Supplier

Product Packaging
Audits of this Product

I agree to the Certification of Data terms and conditions.

[Withdraw Product](#) [Submit](#)

Start here  or here .

Welcome Jane Smith! | Return To myAPI | Log Out

API American Petroleum Institute Diesel Exhaust Fluid Certification

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

API Test Company 1

DEF (AUS 32) Suppliers

ID	SUPPLIER NAME	SUPPLIER ADDRESS	SUPPLIER TYPE	STATUS
216	API TEST COMPANY 1	200 Massachusetts Ave, Washington, DC, United States - 20001	Producer	Active

Displaying items 1 - 1 of 1

Add Diesel Exhaust Fluid Supplier



Welcome, Jane Smith | Return To myAPI | Log Out

API American Petroleum Institute
Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS (1) | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

Add DEF Supplier

Product Type
 Product Type: DEF (AUS 32) Marine DEF (AUS 40)

Supplier
 Company:
 Country:
 Address Line 1: Address Line 2:
 City/Locality: State/Province: Zip/Postal Code:

Supplier Type
 DEF Marketers certified under this program are subject to audit in the DEF Program Guidelines. To aid in the audit process, check which description or descriptions apply to the licensee.*
 Manufactures DEF
 Supplies DEF to packagers, installers, or another marketer
 Packages DEF and/or sells DEF in bulk - Identify formulation below if not manufacturer
 Sells DEF meeting ISO 22241 under unique brand name to installers - Identify formulation below

DEF Quality Characteristics
 Trace element content (ICP-OES):
 Aluminum (Al): mg/kg
 Calcium (Ca): mg/kg
 Chromium (Cr): mg/kg
 Copper (Cu): mg/kg
 Iron (Fe): mg/kg
 Potassium (K): mg/kg
 Magnesium (Mg): mg/kg
 Sodium (Na): mg/kg
 Nickel (Ni): mg/kg
 Zinc (Zn): mg/kg
 Urea Content: % (min)
 Refractive Index at 20°C:
 Alkalinity as NH₃: % (min)
 Buret: % (min)
 Aldehydes: mg/kg
 Insoluble Matter: mg/kg
 Phosphate (PO₄): mg/kg

Certificate of Analysis showing test results within accepted ranges per ISO 22241.*

Maximum allowed file size: 60 MB



Welcome Janie Smith! [Return To myAPI](#) [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

[COMPANY INFO](#) [PRODUCTS](#) [SUPPLIERS](#) [AUDITS](#) [PUBLIC DIRECTORY](#) [MY COMPANIES](#) [MY NOTIFICATIONS \(1\)](#) [ABOUT DEF](#) [CONTACT US](#) [HELP](#)

DEF Product Detail - API Test Company 1 - API DEF TEST PRODUCT

Instructions
This page allows licensees to add new suppliers and formulations and update product packaging. If you are changing a product's packaging from bulk to packaged or bulk and packaged, you will be required to add a traceability code.

▼ Product Information

Brand Name: API DEF TEST PRODUCT
Market Date: 01-Jan-2021
Product ID: 1276
Status: New

▼ Associated Suppliers
No Associated suppliers

▼ Available Suppliers

[Add Diesel Exhaust Fluid Supplier](#)

Supplier ID	Supplier Name	Supplier Type	Created Date	
216	API TEST COMPANY 1	Manufactures	23-Dec-2020	Remove Add

▶ Product Packaging
▶ Audits of this Product

I agree to the [Certification of Data](#) terms and conditions.

[Withdraw Product](#) [Submit](#)



Adding a Supplier to a Product

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Smith! Return To myAPI Log Out

MY COMPANIES MY NOTIFICATIONS (1) ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS SUPPLIERS AUDITS PUBLIC DIRECTORY

DEF Product Detail - API Test Company 1 - API DEF TEST PRODUCT

Instructions
This page allows licensees to add new suppliers and formulations and update product packaging. If you are changing a product's packaging from bulk to packaged or bulk and packaged, you will be required to add a traceability code.

Product Information

Brand Name: API DEF TEST PRODUCT
Market Date: 01-Jan-2021
Product ID: 1276
Status: New

Associated Suppliers
No Associated suppliers

Available Suppliers

[Add Diesel Exhaust Fluid Supplier](#)

Supplier ID	Supplier Name	Supplier Type	Created Date	
216	API TEST COMPANY 1	Manufactures	23-Dec-2020	Remove Add

Product Packaging
Audits of this Product

I agree to the Certification of Data terms and conditions.

[Withdraw Product](#) [Submit](#)

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Smith! Return To myAPI Log Out

MY COMPANIES MY NOTIFICATIONS (2) ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS SUPPLIERS AUDITS PUBLIC DIRECTORY

DEF Product Detail - API Test Company 1 - API DEF TEST PRODUCT

Instructions
This page allows licensees to add new suppliers and formulations and update product packaging. If you are changing a product's packaging from bulk to packaged or bulk and packaged, you will be required to add a traceability code.

Product Information

Brand Name: API DEF TEST PRODUCT
Market Date: 01-Jan-2021
Product ID: 1276
Status: Submitted

Associated Suppliers

Id	Supplier Name	Supplier Type	Status	Created Date	
216	API TEST COMPANY 1	Manufactures	Submitted	23-Dec-2020	Remove Add

Available Suppliers

No available supplier. Add New Diesel Exhaust Fluid Supplier.

[Add Diesel Exhaust Fluid Supplier](#)

Product Packaging
Audits of this Product

I agree to the Certification of Data terms and conditions.

[Withdraw Product](#) [Submit](#)



Add a Marine DEF Product

COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY

Add DEF Product

Product & Traceability Formulations & Properties

Please make sure you choose the correct type of DEF product (DEF or Marine DEF). When completing product information, please refrain from using trademarked or registered words within brand names.

Product Type & Brand

Product Type: DEF (AUS 32) Marine DEF (AUS 40)

Brand Name:

Market Date:

A supplier company name and address is required. API requests that you register a formula from all possible supply points for this product. Additionally, required values (those marked with an asterisk) must fall within expected ranges as set by ISO 22241 or ISO 18611 as applicable. A product cannot be submitted for review without FTIR results and a Certificate of Analysis attached. For packaged products, you are required to register a traceability code format that will explain how your traceability codes can be interpreted. Please complete all required fields below, including the notes section.

Product Packaging

Bulk Packaged Bulk and Packaged

If the Marine DEF product you are registering is only sold in bulk, a traceability code is not required. However if your product is a packaged product and you choose 'Packaged' or 'Bulk and Packaged' for the Product Packaging, a traceability code is required.

If you have not previously entered a traceability code, you will be able to add a new one after choosing the Product Packaging type. If you have previously entered a traceability code with a previously submitted product, that code will show as an option to associate with new products.

See 'Add a New DEF Product' for instructions/example of a traceability code.



COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY

Add DEF Product

Product & Traceability Formulations & Properties

A supplier company name and address is required for any company not manufacturing DEF product. Additionally, required values (those marked with an asterisk) must fall within expected ranges as set by ISO 22241, and a product cannot be submitted for review without FTIR results and a Certificate of Analysis.

Product Information

Brand Name: Super Marine DEF Test Product
Market Date: 13-Jan-2016

Associated Formulations

No Associated Formulations

Product Qualifications

DEF Marketers certified under this program are subject to audit in the DEF Program Guidelines. To aid in the audit process, check which description or descriptions apply to the licensee.*

- Manufactures DEF
- Supplies DEF to packagers, installers, or another marketer
- Packages DEF and/or sells DEF in bulk – Identify formulation below if not manufacturer
- Sells DEF meeting ISO 18611 under unique brand name to installers – Identify formulation below

Supplier

Company:*

Country:*

Address Line 1:* Address Line 2:

City/Locality:* State/Province:* Zip/Postal Code:*

Properties

Trace element content (ICP-OES):

Calcium (Ca): mg/kg

Iron (Fe): mg/kg

Potassium (K): mg/kg

Magnesium (Mg): mg/kg

Sodium (Na): mg/kg

Urea Content:* % (m/m)

Density at 20°C:* kg/m

Refractive Index at 20°C:*

Alkalinity as NH₃ :* % (m/m)

Biuret:* % (m/m)

Aldehydes:* mg/kg

Insoluble Matter:* mg/kg

Phosphate (PO₄): mg/kg

Identical to Reference:* Yes No

Identify (FTIR result submitted with application):*

Document upload required. Click to select a document from your computer.
Maximum allowed file size: 50 MB

Certificate of Analysis showing test results within accepted ranges per ISO 18611:*

Document upload required. Click to select a document from your computer.
Maximum allowed file size: 50 MB

I agree to the Certification of Data terms and conditions.



Application Fee Invoice/Payment

In order to ensure program eligibility, any company wishing to be DEF licensed must register in the online system and complete at least one product. After you submit the first product to API for review, you will be taken to the Legal Agreement page.

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Smith! Return To myAPI Log Out

MY COMPANIES MY NOTIFICATIONS (2) ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS SUPPLIERS AUDITS PUBLIC DIRECTORY

Legal Agreement

Instructions

API requires applicants to sign electronically the DEF license agreement. A new agreement is also required at annual license renewal and whenever a licensee's company name changes. If an account manager signs an agreement on behalf of someone else within the licensee's company, that person will be notified by email that a new agreement has been signed.

DEF Legal Agreement

DIESEL EXHAUST FLUID CERTIFICATION PROGRAM (Updated 4-2-19)

LICENSE AGREEMENT

This Agreement between THE AMERICAN PETROLEUM INSTITUTE (hereinafter "API"), a corporation of the District of Columbia, having an office at 200 Massachusetts Avenue STE 1100, N.W., Washington, D.C., 20001-5571, and the marketing organization identified in the Diesel Exhaust Fluid application submitted herewith (hereinafter "Licensee") is effective as of the date listed on the Diesel Exhaust Fluid Certificate provided to Licensee by API.

WHEREAS, API is the owner of all rights to certain certification marks relating to API's Diesel Exhaust Fluid Certification Program, (hereinafter "DEF Program").

WHEREAS, Licensee desires a nonexclusive license from API on or in connection with the marketing of goods made in accordance with International Organization for Standardization (ISO) specifications and API licensing requirements.

WHEREAS, THE SIGNATORY BELOW ATTESTS THAT HE OR SHE (1) IS A FULL-TIME EMPLOYEE, OFFICER, OR MEMBER OF THE MARKETING ORGANIZATION DESIRING TO ENTER THIS AGREEMENT WITH API, AND (2) HAS BEEN GIVEN AUTHORITY TO BIND THE MARKETING ORGANIZATION TO THE TERMS SPECIFIED IN THIS AGREEMENT. APPLICATIONS OR RENEWALS SIGNED BY AN UNAUTHORIZED REPRESENTATIVE OF THE MARKETING ORGANIZATION DESIRING THE LICENSE WILL BE REJECTED AND API WILL ISSUE NO REFUNDS OF ANY LICENSING FEES COLLECTED.

Please enter your full name as displayed below to accept the legal agreement.

Signature:
Jane Smith

Are you signing on behalf of another person?
 Yes No *

Are you signing on behalf of another person?
 Yes No *
I represent and warrant that I am authorized on behalf of the person listed below.

Name:	Title:	Email:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Previous Accept

After signing the Legal Agreement, you will begin the process of generating and submitting payment information for the application fee.



All new applicants are required to pay an application fee before API can review their products and formulations. Current application fees can be found [here](#).

API American Petroleum Institute Diesel Exhaust Fluid Certification

Welcome Jane Smith | Return To myAPI | Log Out

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

MY COMPANIES | MY NOTIFICATIONS (2) | ABOUT DEF | CONTACT US | HELP

Invoice Information

Instructions
Any information on this page may be changed as needed in order to facilitate payment. Changing contact information on this page does not change the contact information within the company account.

Billing Address

First Name: Jane
Last Name: Smith
Company Name: API Test Company 1
Country: United States
Address Line 1: 200 Massachusetts Avenue, NW
City/Locality: WASHINGTON
State/Province: DC
Zip/Postal Code: 20001-1429

Mailing Address

First Name: Jane
Last Name: Smith
Company Name: API Test Company 1
Country: United States
Address Line 1: 200 Massachusetts Avenue, NW
City/Locality: WASHINGTON
State/Province: DC
Zip/Postal Code: 20001-1429

Invoice Information

Provide PO information if necessary. Reminder: when renewing your license, please report the total volume of API-licensed DEF marketed under your license for the period between January 1 and December 31 of last year.

Reference or PO Number:

DEF (AUS 32) Volume of Sales (gallons):

Description	Amount
DEF Annual Fee	\$7,500.00
DEF Volume of Sales Fee	\$0.00
Grand Total	\$7,500.00

[Previous](#) | [Generate Invoices](#)

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From this page you can print an official invoice (example on next page) and submit your payment information. If you do not have the payment information at the time the invoice is generated, you can leave this page and come back to it when you have the necessary information. However, payment information **must** be completed in order for API to identify your payment when it is received and apply it to the correct invoice.

Welcome Jane Smith! | Return To myAPI | Log Out

API American Petroleum Institute
Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS (2) | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

Invoice and Payment Information

Instructions
A payment method must be chosen and specific payment information entered before the payment can be completed. An invoice can also be printed using the "Print Invoice" option at the bottom of the page.

Payment Information
 Bank Wire
 Check

Invoice # **M6584** Invoice Date **23-Dec-2020**

Billing Address
API Test Company 1
Jane Smith
200 Massachusetts Avenue, NW
WASHINGTON, DC 20001-1429
United States

Mailing Address
API Test Company 1
Jane Smith
200 Massachusetts Avenue, NW
WASHINGTON, DC 20001-1429
United States

Bill

Description	Amount
DEF Annual Fee	\$7,500.00
DEF Volume of Sales Fee	\$5.00
Grand Total	\$7,505.00

Bank Wire
 Check
 Credit Card

Check Number:

Remitter Name:

Upload File(s):

Bank Wire
 Check
 Credit Card

Type:

Number:

Expiration Date:

Security Code:

Welcome Jane Smith! | Return To myAPI | Log Out

API American Petroleum Institute
Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS (2) | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

Payment Submission

Payment Information
 Payment Method
 Bank Wire
 Bank Name
 N/A
 Remitter Name
 API Test Company 1
 Amount
 \$7,505.00

Invoice # **M6584** Invoice Date **23-Dec-2020**

Billing Address
API Test Company 1
Jane Smith
200 Massachusetts Avenue, NW
WASHINGTON, DC 20001-1429
United States

Mailing Address
API Test Company 1
Jane Smith
200 Massachusetts Avenue, NW
WASHINGTON, DC 20001-1429
United States

Bill

Description	Amount
DEF Annual Fee	\$7,500.00
DEF Volume of Sales Fee	\$5.00
Grand Total	\$7,505.00



You will be able to review your company's order history and previously signed legal agreements at any time on the Company Info page.

COMPANY INFO PRODUCTS AUDITS PUBLIC DIRECTORY

DEF Test

Action Items
Currently there are no action items. Please select an option below to continue.

Company Information Edit

Certificate Company Name: DEF Test
Company Legal Name: DEF Test Company
Company ID: 11419
Address: 1220 L ST NW
WASHINGTON, DC, 20005-4018, United States
Website: www.DEFTestCompany.test

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DEF Test	apidef@api.org	202-682-8000		<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Doe	donotreplydefest@gmail.com	(123) 456-7890		<input type="checkbox"/>

Add Contact

Order History

Order Number	Submitted Date	Payment Type	Payment Status
842397	15-Jan-2016	Bank Wire	Payment Pending

Legal Agreements

Date Signed	Signed By	Submitted By	Legal Agreement
15-Jan-2016	Jane Doe	Jane Doe	View Detail

Add Diesel Exhaust Fluid Product



License Renewal

DEF licensees are required to renew their licenses on an annual basis. Below are the key points regarding renewals:

- All licenses have an expiration date of March 31st. Each year you must renew your license by March 31st or your license will expire and no longer be listed on the public directory of licensees.
- You will be required to renew through the online system. The option to renew will be available beginning the first week of January and all contacts will receive a notification via email.
- All licensees will be required to sign a legal agreement each year prior to renewal.
- You will be asked to report the amount of API licensed DEF/Marine DEF sold (volume of sales) for the last full calendar year.

Once volume is reported, an invoice will be generated for the annual renewal fee and the volume of sales fee per gallon for every gallon of API licensed product sold.

The screenshot shows the API Diesel Exhaust Fluid Certification web portal for 'API Test Company 1'. The page includes a navigation menu with options like 'COMPANY INFO', 'PRODUCTS', 'SUPPLIERS', 'AUDITS', 'PUBLIC DIRECTORY', and 'HISTORIC FILES'. The main content area is titled 'API Test Company 1' and contains several sections:

- Action Items:** A message stating 'Currently there are no action items. Please select an option below to continue.'
- Company Information:** A form with fields for 'Company Legal Name', 'Company ID', 'Address', 'Website', 'License Status', 'License Number', 'Original License Issue Date', 'License Effective Date', and 'License Expiration Date'. An 'Edit' button is located to the right of this section.
- Generate Certificate:** A yellow button labeled 'Generate Certificate'.
- Certificates:** A table with two columns: 'Watermark Version' and 'Non-Watermark Version'. Each row contains a PDF filename and a 'Delete' button with a trash icon.
- Contact List:** A table with columns: 'Primary', 'Audit', 'Full Name', 'Email', 'Phone', 'Cell', and 'Delete'. One contact, 'Jane Smith', is listed with a checked 'Primary' box and a 'Delete' button.
- Add Contact:** A button labeled 'Add Contact'.
- History and Notes:** A list of expandable sections: 'Order History', 'Legal Agreements', 'License Status History', 'Account Status History', 'Property Change History', and 'Notes'.
- Renew License:** A yellow button labeled 'Renew License' is circled in red at the bottom left of the main content area.
- Add Diesel Exhaust Fluid Supplier:** A yellow button labeled 'Add Diesel Exhaust Fluid Supplier' is located next to the 'Renew License' button.

At the bottom of the page, there is a copyright notice: '© Copyright 2020 - API. All Rights Reserved. Terms, Conditions, and Privacy Policy'.



Welcome Jane Smith! [Return To myAPI](#) [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

MY COMPANIES MY NOTIFICATIONS (2) ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS SUPPLIERS AUDITS PUBLIC DIRECTORY

Legal Agreement

Instructions

API requires applicants to sign electronically the DEF license agreement. A new agreement is also required at annual license renewal and whenever a licensee's company name changes. If an account manager signs an agreement on behalf of someone else within the licensee's company, that person will be notified by email that a new agreement has been signed.

DEF Legal Agreement

DIESEL EXHAUST FLUID CERTIFICATION PROGRAM (Updated 4-2-19)

LICENSE AGREEMENT

This Agreement between THE AMERICAN PETROLEUM INSTITUTE (hereinafter "API"), a corporation of the District of Columbia, having an office at 200 Massachusetts Avenue STE 1100, N.W., Washington, D.C., 20001-5571, and the marketing organization identified in the Diesel Exhaust Fluid application submitted herewith (hereinafter "Licensee") is effective as of the date listed on the Diesel Exhaust Fluid Certificate provided to Licensee by API.

WHEREAS, API is the owner of all rights to certain certification marks relating to API's Diesel Exhaust Fluid Certification Program, (hereinafter "DEF Program").

WHEREAS, Licensee desires a nonexclusive license from API on or in connection with the marketing of goods made in accordance with International Organization for Standardization (ISO) specifications and API licensing requirements.

WHEREAS, THE SIGNATORY BELOW ATTESTS THAT HE OR SHE (1) IS A FULL-TIME EMPLOYEE, OFFICER, OR MEMBER OF THE MARKETING ORGANIZATION DESIRING TO ENTER THIS AGREEMENT WITH API, AND (2) HAS BEEN GIVEN AUTHORITY TO BIND THE MARKETING ORGANIZATION TO THE TERMS SPECIFIED IN THIS AGREEMENT. APPLICATIONS OR RENEWALS SIGNED BY AN UNAUTHORIZED REPRESENTATIVE OF THE MARKETING ORGANIZATION DESIRING THE LICENSE WILL BE REJECTED AND API WILL ISSUE NO REFUNDS OF ANY LICENSING FEES COLLECTED.

Please enter your full name as displayed below to accept the legal agreement.

Signature:
Jane Smith

Are you signing on behalf of another person?
 Yes No

Are you signing on behalf of another person?
 Yes No

I represent and warrant that I am authorized on behalf of the person listed below.

Name	Title	Email

[Previous](#) [Accept](#)

Welcome Jane Smith! [Return To myAPI](#) [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

MY COMPANIES MY NOTIFICATIONS (2) ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS SUPPLIERS AUDITS PUBLIC DIRECTORY

Renewal Documents

Upload batch test results for the previous year

ISO 22241-3 and ISO 18611-3 require the quality of each production batch of DEF (AUS 32 or AUS 40) to be verified prior to shipment in accordance with the specifications defined in ISO 22241-1 or ISO 18611-1, respectively, and that the results shall be noted in writing and kept on file at the production sites. API now requires the licensee to upload Certificates of Analysis (CoAs) from the previous year of licensure as part of the renewal process.

Please upload CoAs for each applicable DEF type (AUS 32 and AUS 40) on the license. A minimum of three (3) CoAs should be submitted for each production site where the DEF is produced and should be representative of the previous calendar year of API-licensure. (NOTE: API is not asking for all CoAs for the year to be submitted.) For example, a satisfactory submission for a single production site could consist of at least one CoA from each quarter of the previous year of API-licensure that indicates that the DEF produced meets the ISO 22241 or ISO 18611 specification. The documents may be submitted as a single file or as separate files. API will review the submitted documents and, if necessary, request additional documentation (resulting in an action item on your Company Info page). When all required documentation is submitted to API's satisfaction, the renewal process will continue as normal.

DEF (AUS 32) - Certificate of Analysis

Files

Supplier Name	File Upload(Maximum allowed file size: 60 MB)
API TEST COMPANY 1	Upload New File <input type="button" value="Select..."/> Document required, click here to upload
API TEST COMPANY 1	Upload New File <input type="button" value="Select..."/> Document required, click here to upload

[Back](#) [Next](#)



Welcome Jane Smith! [Return To myAPI](#) [Log Out](#)

API American Petroleum Institute Diesel Exhaust Fluid Certification

MY COMPANIES MY NOTIFICATIONS (2) ABOUT DEF CONTACT US HELP

COMPANY INFO PRODUCTS SUPPLIERS AUDITS PUBLIC DIRECTORY

Invoice Information

Instructions

Any information on this page may be changed as needed in order to facilitate payment. Changing contact information on this page does not change the contact information within the company account.

Billing Address

First Name Jane	Last Name Smith
Company Name API Test Company 1	
Country United States	Address Line 1 200 Massachusetts Avenue, NW
Address Line 2	City/Locality WASHINGTON
State/Province DC	Zip/Postal Code 20001-1429

Mailing Address

First Name Jane	Last Name Smith
Company Name API Test Company 1	
Country United States	Address Line 1 200 Massachusetts Avenue, NW
Address Line 2	City/Locality WASHINGTON
State/Province DC	Zip/Postal Code 20001-1429

Invoice Information

Provide PO information if necessary.
Reminder: when renewing your license, please report the total volume of API-licensed DEF marketed under your license for the period between January 1 and December 31 of last year.

Reference or PO Number:

DEF (AUS 32) Volume of Sales (gallons):

Bill

Description	Amount
DEF Annual Fee	\$7,500.00
DEF Volume of Sales Fee	\$0.00
Grand Total	\$7,500.00

[Previous](#) [Generate Invoice](#)

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You will only be required to report volume of sales for the product type(s) that are licensed under your account.

If you do not have the payment information at the time the invoice is generated, you can leave this page and come back to it when you have the necessary information. However, payment information **must** be completed in order for API to identify your payment when it is received and apply it to the correct invoice.



Welcome Jane Smith! [Return To myAPI](#) [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS (2) | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

Invoice and Payment Information

Instructions
A payment method must be chosen and specific payment information entered before the payment can be completed. An invoice can also be printed using the "Print Invoice" option at the bottom of the page.

Payment Information

Payment Method *
 Bank Wire
 Check
 Credit Card

Invoice # **M6584** Invoice Date **23-Dec-2020**

Billing Address
 API Test Company 1
 Jane Smith
 200 Massachusetts Avenue, NW
 WASHINGTON, DC 20001-1429
 United States

Mailing Address
 API Test Company 1
 Jane Smith
 200 Massachusetts Avenue, NW
 WASHINGTON, DC 20001-1429
 United States

Bill

Description	Amount
DEF Annual Fee	\$7,500.00
DEF Volume of Sales Fee	\$5.00
Grand Total	\$7,505.00

Payment Method *

Bank Wire
 Check
 Credit Card

Check Number:

Remitter Name:

Upload File(s)

Payment Method *

Bank Wire
 Check
 Credit Card

Type:

Number:

Expiration Date:

Security Code:

Welcome Jane Smith! [Return To myAPI](#) [Log Out](#)

API American Petroleum Institute
Diesel Exhaust Fluid Certification

MY COMPANIES | MY NOTIFICATIONS (2) | ABOUT DEF | CONTACT US | HELP

COMPANY INFO | PRODUCTS | SUPPLIERS | AUDITS | PUBLIC DIRECTORY

Payment Submission

Payment Information

Payment Method
Bank Wire
Bank Name
N/A
Remitter Name
API Test Company 1
Amount
\$7,505.00

Invoice # **M6584** Invoice Date **23-Dec-2020**

Billing Address
 API Test Company 1
 Jane Smith
 200 Massachusetts Avenue, NW
 WASHINGTON, DC 20001-1429
 United States

Mailing Address
 API Test Company 1
 Jane Smith
 200 Massachusetts Avenue, NW
 WASHINGTON, DC 20001-1429
 United States

Bill

Description	Amount
DEF Annual Fee	\$7,500.00
DEF Volume of Sales Fee	\$5.00
Grand Total	\$7,505.00

Once the renewal process is complete and the renewal payment is received. Your company's expiration date will be updated on the Company Info page and a new copy of your certificate will be available to download.



AMAP (Audit Results)

When an audit is performed on a product and findings are discovered, the company is required to review and respond to the findings within a certain time period (varies depending on the severity of the findings). Company contacts assigned to the audit role will receive an email notification and there will be an action item created on the Company Info page.

COMPANY INFO | PRODUCTS | AUDITS | PUBLIC DIRECTORY

DEF Test Company

Action Items

Items below require your attention. Please address them as soon as possible.

Audits

Blind Sample ID	Brand Name	Status	Due Date
MP3002-0028	Super Marine DEF Test Product	Findings Response Required	28-Feb-2016

Company Information Edit

Certificate Company Name: DEF Test Company

Company Legal Name: DEF Test

Company ID: 13650

Address: 1220 L ST NW
WASHINGTON, DC, 20005-4018, United States

Website:

License Status: Active

License Number: 0119

Original License Issue Date: 06-Oct-2015

License Effective Date: 06-Oct-2015

License Expiration Date: 31-Mar-2016

Contact List:

Primary	Audit	Full Name	Email	Phone	Cell	Delete
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jane Doe	eolcs@api.org	123-456-7890		

[Add Contact](#)

▶ Order History

▶ Legal Agreements

Renew License
Add Diesel Exhaust Fluid Product



The Audit detail page will contain several sections of information. Clicking the arrow next to the titles will expand or close the section.

COMPANY INFO PRODUCTS **AUDITS** PUBLIC DIRECTORY

Audit - DEF Test Company - Super Marine DEF Test Product Print

DEF Audit closing comments

▼ **Audit Information**

Status: Findings Response Required	Blind Sample ID: MP3002-0028
Brand Name: Super Marine DEF Test Product	DEF Product Type: Marine DEF (AUS 40)
Due Date: 28-Feb-2016	Sample Type: Packaged
	Date Sample Taken: 30-Nov-2015
	Sample Trace Code: z

▶ Collection Company Results
▶ Results Received
▶ Findings

The Collection Company Results section provides additional information regarding the product sample that was audited. This includes information such as where and when the product was collected. For packaged product, this section will also include information regarding the certification symbol(s) and traceability code(s). The 'Collection Files' area will also include links to images associated with the audit, such as receipts, collection forms and label images (for packaged products).

▼ **Collection Company Results**

Marketer Name: DEF Harmening	Certification Mark
Brand Name: DEF Harmening 2	Cert Mark Present: Yes
Quantity Collected: 1 gal	Similar To Cert Mark:
Date Purchased: 30-Nov-2015	Height: 1
Purchased Location Name: Jeff's Quik Mart	Width: 1
Purchased Location Type: 2	Size Conformance: ● No
Purchased Address: 789 Pickup Drive MDEF Town, CA 33333 USA	Content: Yes
Traceability Code 1: z	Content Comments:
Urea Content: 31.1	Contrast: Yes
Refractive Index: 1.38	Contrast Comments:
	Location: No
	Location Comments: Awful location
	General Comments:

Collection Files

[MB3002-0024 pic \(2\).pdf](#)
[MB3002-0024 pic \(3\).pdf](#)

▶ Results Received



The Results Received section provides test results for the audit sample including the expected ranges. Test results highlighted in yellow indicate a finding that requires response, results highlights in red indicate a severe finding.

Collection Company Results

Results Received

Test	Method	ISO 22241 Range	Expanded Range	Primary Test	Retest 1	Retest 2	Referee Test	Average
Urea content by TN - ISO 18611-2 Annex B	ISO 18611-2 Annex B	39.0 - 41.0	38.0 - 42.0	10000				10000
Density at 20C - ISO 3675	ISO 3675	1105.0 - 1177.0	1103.8 - 1178.2	10000				10000
Refractive index @ 20C - ISO 18611-2 Annex C	ISO 18611-2 Annex C	1.3947 - 1.3982	1.3937 - 1.3992	10000				10000
Alkalinity - ISO 18611-2 Annex D	ISO 18611-2 Annex D	<= 0.50	<= 0.60	10000				10000
Biuret - ISO 18611-2 Annex E	ISO 18611-2 Annex E	<= 0.80	<= 0.84	10000				10000
Aldehydes - ISO 18611-2 Annex F	ISO 18611-2 Annex F	<= 100.0	<= 150.0	10000				10000
Insoluble matter - ISO 18611-2 Annex G	ISO 18611-2 Annex G	<= 50.0	<= 69.0	10000				10000
Phosphate (PO4) - ISO 18611-2 Annex H	ISO 18611-2 Annex H	<= 1.00	<= 1.03	10000				10000
Calcium_Ca - ISO 18611-2 Annex I	ISO 18611-2 Annex I	<= 1.00	<= 1.10	10000				10000
Iron_Fe - ISO 18611-2 Annex I	ISO 18611-2 Annex I	<= 1.00	<= 1.30	10000				10000
Magnesium_Mg - ISO 18611-2 Annex I	ISO 18611-2 Annex I	<= 1.00	<= 1.30	10000				10000
Sodium_Na - ISO 18611-2 Annex I	ISO 18611-2 Annex I	<= 1.00	<= 1.50	10000				10000
Potassium_K - ISO 18611-2 Annex I	ISO 18611-2 Annex I	<= 1.00	<= 1.50	10000				10000
Identity - ISO 18611-2 Annex J	ISO 18611-2 Annex J			YES				

Findings

Findings can be opened by clicking the plus symbol (+) next to the finding title. Each finding must be responded to individually. Under each finding there is a text box for a written response and an option to upload supporting files.

Findings

Title	Created Date	Status
Sodium_Na - ISO 18611-2 Annex I On 29-Jan-2016, API Admin, wrote: Please address the high Sodium.	01-Dec-2015	Requires Response
<div style="border: 1px solid #ccc; height: 40px; margin-bottom: 5px;"></div> <div style="text-align: right;"> <input type="button" value="Respond"/> <input type="button" value="Cancel"/> </div>		
Upload New File: <input type="button" value="Select..."/>		
Certification Mark On 29-Jan-2016, API Admin, wrote: The certification mark on package is not the correct size.	29-Jan-2016	Requires Response
<div style="border: 1px solid #ccc; height: 40px; margin-bottom: 5px;"></div> <div style="text-align: right;"> <input type="button" value="Respond"/> <input type="button" value="Cancel"/> </div>		
Upload New File: <input type="button" value="Select..."/>		



Once all findings have been responded to, the audit status will change to Findings Responded and sent to API for review. If the responses resolve all the findings, the audit will be closed, if not the findings will be returned for further information.

▶ Results Received
▼ Findings

Title	Created Date	Status
<p>⊖ Sodium_Na - ISO 18611-2 Annex I</p> <p>On 29-Jan-2016, API Admin, wrote: Please address the high Sodium.</p> <p>On 29-Jan-2016, Jane Doe, wrote: Response.</p> <p>Upload New File: <input type="button" value="Select..."/></p>	01-Dec-2015	Responded
<p>⊖ Certification Mark</p> <p>On 29-Jan-2016, API Admin, wrote: The certification mark on package is not the correct size.</p> <p>On 29-Jan-2016, Jane Doe, wrote: Response.</p> <p>Upload New File: <input type="button" value="Select..."/></p>	29-Jan-2016	Responded

If audit findings are not responded to within the specified time period, the product will be Canceled for Non-Response. When a product has been canceled, the product will be listed as Canceled on the public directory and the licensee will no longer be able to claim EOLCS certification on that product.